



User Guide | File Manager App

File Manager Configuration tab

When the **File Manager** app is launched, store owner will have the access to its admin panel settings . First you need to go to the **Configuration tab** to enter your WebDAV credentials . When the user credentials are authenticated , the admin will be able to to access rest of the app and can perform all the actions.

Furthermore to get the WebDAV login information , admin user can click the **WebDAV Login information** link ,which redirects user to the bigcommerce article and follow the listed steps there.

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sairum Sandbox Store	ActivityLog File Manager Subscription Config
📅 View Storefronts 🐢 Home	WebDav Creadentials WebDAV Login info
Q Search or navigate to	If you want to know how to get your WebDAV credentials, please follow this link WebDav Login Information
< Apps Marketplace My Apps File Manager	User Name We II neer share your Creadentials with anyone etse. Password Edit Enter WebDAV Credentials here
Help	

Activity Log tab

In order to track and analyze the user actions on the WebDAV files we are maintaining the activity logs . In this Activity user can ;

- Observe the Activity log listing
- Filter out the activity logs with respect to the user email id.
- Navigate through the Activity logs listing via pagination options.





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My Apps	sairumhussain@folio3.com	dav/content/tesss	Folder is Created	Aug 21, 2023 03:44 PM
👬 File Manager	sairumhussain@folio3.com	dav/content/Folio3-staging-6.5.0.zip	Renamed to dav/content/Folio3-staging-6.5.1.zip	Aug 21, 2023 03:43 PM
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File Manager tab

When the WebDAV credentials are authenticated , the admin can access the WebDAV files directories and can;

- Folders Management
 - Create folders and subfolders
 - Rename the created folders
 - Remove the created folders

PS: We have restricted admin users to perform any kind of action on root directory.







• File Management

- Create the file., however while creating the file user is also required to add the file type as well such as Sample_file.txt or Sample_file.js
- Edit the editable files
- Rename the created file
- Download the file
- Copy the files' URLs
- Remove the created file
- Upload the file from your system

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Marketplace My Apps	Celete File
File Manager	Are you sure you want to delete this file?

Subscription tab

The subscription section contains options that BigCommerce store admin can use to subscribe to the File Manager app. Initially store owners can use File Manager app on a trial version for up to 14 days. However if they wish to proceed, they can purchase the app through PayPal payment method.

In case the File Manager app's subscription is canceled, store owners will still be allowed to use the app for the grace period of 30 days.





Sairum Sandbox Store	Activity Log File Manager Subscription Config
📅 View Storefronts	The payment is powered by Paypal and we do not store sensitive payment information on our servers.
Q Search	Subscription
Apps Marketplace	Your free trial will expire on Monday 14th of October 2024, Please subscribe to our plan
My Apps	Paylini
👬 File Manager	PayPal CREDIT
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